

Real Estate Checklist

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BUYERS: _____

E-Mail: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Requested Closing Date: _____ **Time:** _____

Address: _____

Legal Description: _____

Lender for New Loan: _____

Loan Officer: _____ **Phone:** _____

E-Mail: _____

Sales Price: _____

Survey: _____

Pest Inspection Co: _____

Home Owner's Policy (Company): _____ **Ph:** _____

SELLERS: _____

E-Mail: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Current Mortgage Holder: _____

Loan Number: _____ **Phone:** _____

Social Security Number/s: _____

Home Owner's Association: _____ **Ph:** _____

REALTORS:

Listing Agent/Company/Phone: _____

E-Mail: _____

Selling Agent/Company/Phone: _____

E-Mail: _____

Commission Rate: _____

Data Attached: _____